

ATTACHMENT 2

Tire Contract IWM-C7050

CHECKLIST FOR DETERMINING REQUIRED MINIMUM CONTENTS OF
REQUEST FOR QUALIFICATIONS PACKAGE

NAME OF FIRM: _____

1. Original and copies of Qualifications Statement (RFQ Section I.E)

_____ One unbound, reproducible copy (marked master) + four copies included in package

2. Statement of Qualifications (RFQ Section III.A.):

_____ Completed and signed SOQ in Section VIII

_____ Indicated "Not Applicable" or "None" in space for all items.

3. Initial Evaluation/Rejection (RFQ Section III.B.):

_____ Any conditional, incomplete or irregularities

_____ Submitted to correct location (B.1.)

_____ Submitted on time(B.2.)

_____ "Master" complete and 4 copies (Addendum 5.C,D.)

_____ Notarized statement from bonding company(B.4.)

_____ Organizational chart listing personnel and responsibilities for work in contract(B.5.)

_____ Response to all items(B.6.)

_____ Evidence of California Class A General Engineering Contractors License(B.7.)

_____ Properly signed and dated (B.8.)

4. _____ Firm has not been determined unreliable pursuant to Resolution 97-356 (RFQ Sec. III.B.)

5. _____ Financial statement audited or reviewed within last 12 months (Addendum 5.E,F.)

6. _____ Certification of Intent to Comply with State's DVBE requirements (Addendum 2,
Section VIII.H.)

Reviewer's Notes _____

RECOMMENDATION OF PANEL REVIEWER (ACCEPT OR REJECT) _____

REVIEWER:

LEGAL REVIEW: (ACCEPT OR REJECT) _____

(signature)

(signature)

Date

Date

rfqrevu.doc (revised 4/24/98)